

Job Profile

Finance Assistant

Based from Stockport Office

Who are we?

Fichtner is global engineering consultancy established in 1922 with over 2000 employees over 170 countries. Within the UK and Ireland our engineers and consultants are involved in some of the most innovative energy projects across the UK providing design, intellectual, and engineering services to developers, investors, owners, and operators. Projects in development, construction, or operation in the UK and Ireland, include more than:

- 60 major thermal power plants, across the waste, biomass, and conventional power sectors
- 10 GWh of battery storage
- 5 GW of solar
- 7 GW of on-shore and off-shore wind
- 5 GWh of pumped storage hydro projects
- 20 carbon capture projects, aiming to capture and permanently sequesterate more than 5 million tonnes of CO₂ per annum

We have over 175 employees that we are proud to have represent us, operating from our offices in Manchester, Belfast, Dublin, and Glasgow and from sites spread across the UK and Ireland. We are now looking to further extend our team by recruiting a civil/structural engineer to be based from our central Belfast office.

What are we looking for?

The role holder will have a financial administration background (and appropriate AAT qualifications) and will be an integral part of our small finance team working across our finance department. There will be daily internal interaction across the wider UK and Irish business with our engineers, consultants, and other support professionals.

- AAT level 2 accounting qualification.
- Maths and English Language GCSE grades A-C (9-7) or equivalent.
- Provide purchase ledger, some expense management (190 staff) and general administrative support.
- Have mileage VAT knowledge.
- Work with our bespoke dashboards, providing monthly reporting and coordinate team information.
- Comfortable working as part of a small, visible, and busy team.
- A confident user of Microsoft Office 365 software, particularly Excel. Any experience of Business Central would be a plus.
- Keen to learn to use new software and business tools and potentially progress with further AAT qualifications.
- An engaging and professional personality with very effective communication skills.

What can you expect from us?

At Fichtner we greatly value our employees and offer a flexible approach to the working environment. We have a team of mental health first aiders and wellbeing champions on hand for support and provide the opportunity for our staff to give back to our local community, through charitable events, STEM, and community work experience. We operate with the mantra that we all look out for each other, making sure we continually review our working practices to create the best experience for all. As part of the team, you can expect:

- A competitive salary with a leading bonus scheme of up to 20% of salary
- Hybrid working with modern easy access offices
- Opportunity to purchase company shares after a qualifying period
- Significant training, development, and career growth opportunities
- Financial support with professional fees/memberships
- Company electrical vehicle car leasing scheme
- Private medical & life assurance

- Cycle to work scheme
- Fitness trainer provided every week for group boot camps
- Team and company social events, including a family barbecue, Christmas Party, and team activities
- Milestone scheme celebrating years spent as part of the Fichtner team!

If you are interested in applying for this role, please email recruitment@fichtner.co.uk with your CV and a brief cover letter to introduce yourself and let us know why you are a good fit for us.

When sending over your CV, please take a moment to review our [privacy statement](#) regarding how we process your personal data within our recruitment process.

Fichtner Consulting Engineers is committed to eliminating discrimination and encouraging diversity amongst our workforce. Our aim is that our workforce will be truly representative of all sections of society and that each employee feels respected and able to give of their best every day.